POSITION DESCRIPTION

Revision Date: **14/07/11**

Prepared by: **Marty Aitken**

Position Title:	**VIS Assistant Netball Coach**

Program/Dept:	VIS Performance Team	**Reports to:**	VIS Performance Manager VIS Netball Head Coach
Functional Budget	N/A	**Direct Reports:**	N/A
Location/s:	VIS, State Netball Centre, Netball Victoria & Westpac Centre Vixens training court		
Employment Status:	.5 – refer to contract for hours of work		

Primary Purpose of Position
The VIS Assistant Coach is a key contributor to the overall development and implementation of the VIS Netball Program in partnership with Netball Victoria. The position will assist in managing the development and implementation of all areas of player and team performance of the Melbourne Vixens and assist the Victorian Fury as the underpinning program (as required by the Head Coach of the Victorian Fury). The Program is primarily aimed at achieving the following goals: a) Identifying, developing and working with talented Netball athletes to prepare them for elite level competition and ultimately international success. b) Success of the Melbourne Vixens and Victorian Fury teams in their respective competitions. c) Working collaboratively with Netball Australia and Netball Victoria to ensure the program compliments the national and state direction of the sport.

Responsibilities and Measures	
Task	**Measures and Outcomes**
1. Assist the Head Coach to design and implement a high performance netball training program that includes group and individual sessions. These will include technical, tactical, physiological, psychological sessions.	Continual progression and improvement of athletes performance against agreed targets
2. Provide advanced technical coaching for athletes in the ANZ Championship Program (Melbourne Vixens) and assist the Australian National League (Victorian Fury) squad.	Regular coaching sessions conducted
3. Together with the Head Coach establish training & competition objectives and performance criteria for all athletes on scholarships	Objectives and targets set and achieved for all athletes within the program.
4. Assist the Head Coach to design and implement a high performance competition schedule in	Production of individualised training and competition

accordance with the program budget and the overall performance objectives for the program and or individual.	programs for athletes in the VIS Squad
5. Together with the Head Coach and selection panel identify and select athletes for the program in accordance with program targets and develop and conduct an annual review of the selection criteria for the program.	Annual selection nominations presented to the performance management group on a yearly basis together with clear objectives and justification for selection.
6. Report on a regular basis together with the Head Coach to the VIS Performance Manager regarding program implementation and the development of individual athletes within the VIS / NV program.	Provide regular updates on the program to the Performance Manager either verbally or by e - mail.
7. Assist the Head Coach to manage administrative aspects of the netball program.	Clear responsibilities for some aspects of the administration of the program
8. Assist the Head Coach to provide six-monthly reports to the program management group. Other reports may need to be created from time to time for Netball Victoria.	Six-monthly reports circulated to the program management group prior to the meeting and other reporting as required to NV.
9. Assist the Head Coach to plan and co-ordinate designated support services to the netball program including sports science, sports medicine and athlete career and education (ACE).	Attend Case Conference meetings with program coaches and support personnel including, sport science, sports medicine and the ACE representatives.
10. Maintain detailed records of athlete performance in both training and competition environments as directed by the Head coach	Detailed records available
11. Undertake marketing and media commitments on behalf of Netball Victoria and the MelbourneVixens	Melbourne Vixens brand and relationship with VIS strong, understood and well promoted.
12. Work with any contracted coaches assisting with the netball program.	Help coordinate the activities of the contracted specialist coaches.
13. Provide technical advice to the Victorian 21/U, 19/U and 17/U coaches as required	Advice provided.

General Performance Indicators (shared with the Head Coach)	
Objectives	**Measures and Outcomes**
Increased national team representation by VIS Athletes	The number of VIS athletes selected onto the national Teams (5 players in the Diamonds Squad)
Satisfactory ranking (top 2 Australian teams) in the ANZ Trans Tasman Netball Competition	The final ranking of the team at the end of the Championships series and winning of the Championship one year in three
The quality of the daily training environment and athlete support programs	Annual review of the program
The co-ordinated development of individual and squad programs	Evidence of a structured quality program planned and delivered

Relationships	
With	**Purpose**
VIS Performance Manager and VIS Head Coach	Assist the day to day delivery of the Netball program and development of individual athletes
Netball Australia, through regular communication and contact with the National High Performance Manager & Australian Coaches	Provide a clear pathway for VIS athletes into the Australian Netball Squads
Netball Victoria through regular communication with the Chief Executive Officer and Manager of MV & Victorian Fury	Integration with State strategic plan / pathway programs
Co-operate and co-ordinate with the Netball Australia High Performance program comprising the network of State NTC Coaches and the Australian Netball Squad program	Integration with National pathway programs
Liaison with Victorian Netball League Coaches	Provide smooth transition for athletes to and from the VNL competition
Liaison with NV/Manager – Melbourne Vixens & Victorian Fury	Help with the appointment of support staff and other relevant team officials
Liaison with Vixens Team Manager / other operational staff within NV's netball operations department as necessary	Assist with the co-ordination of travel and accommodation requirements and also with ensuring equipment, facility and resource needs are met.

Core Competencies* & Personal Qualities			
Essential			
Competencies			**Qualities**
Leadership	Interaction	Job Skill/Knowledge	Passion for sporting achievement
Decision Making	Communication	Planning	Personal commitment to excellence
Innovation	Flexibility	Attention to Detail	Contribute to high performance culture
Collaboration	Athlete Welfare		
Desirable			
Competencies			**Qualities**
People Development	Vision	Time Management	Daring to challenge the status quo

* *See 'Job Description – Core Competencies' table for description of individual competencies*

Qualifications
Essential
Netball Australia ADVNACED Coach Accreditation or international equivalent
Current Drivers License
Current Victorian Working with Children Check
Current First Aid qualification
Desirable
Graduate qualification in a sports related field

Experience and Skills

Essential
Proven experience developing elite athletes and coaches, including devising and implementing successful programs
Held a position at elite domestic and or international level for a minimum of three years
Demonstrated track record of coaching success at state or national level
Demonstrated ability to plan, implement and lead an effective high performance program
Proven experience of working within an integrated program environment
Innovative, mentally versatile and daring in order to maintain a competitive edge for VIS athletes
Desirable
Ability to work in collaboration with and assist NV & VNL to optimise athlete development
Demonstrated willingness to work within the National high performance system
Ability to contribute to the development of the VIS & Netball Victoria high performance culture and environment

Memberships and Associations
VIS Netball Program Management Group Netball Victoria's Netball Operations team

Employee's signature: ..... **Date:** .....

Manager's signature: ..... **Date:** .....

Review period:

Next review date: .....